

DCMC Software Contract Administrative Services

- Evaluate for adequacy and perform surveillance of contractor software development processes [FAR 42.302(a)(41), DoD 5000.2R (3.3.6.5, 3.3.6.6)]
- Perform surveillance to assess compliance with schedule, cost, and technical performance [FAR 42.302(a)(15, 31, 40)]
- On Site Government Assistance [DoD 5000.2R (3.3.6.5, 3.3.6.6), FAR 42.302(a) (32,43-47,67)]

DCMC Software Contract Administrative Services

- Evaluate for adequacy and perform surveillance of contractor software development processes

FAR 42.302(a):

(41) Evaluate for adequacy and perform surveillance of contractor engineering efforts and management systems that relate to design, development, production, engineering changes, subcontractors, tests, management of engineering resources, reliability and maintainability, data control systems, configuration management, and independent research and development.

DoD 5000.2R:

3.3.6.5 Technical Representatives at Contractor Facilities; PMs shall make maximum use of Defense Contract Management Command (DCMC) personnel at contractor facilities. PMs and DCMC Contract Administration Offices shall jointly develop and approve program support plans for all ACAT I program contracts to ensure agreement on contract oversight needs and perspectives. Assignment of PM technical representatives in a contractor's facility shall occur only as necessary, shall be based on the mutual agreement of the respective PM and the Commander, DCMC, and shall be reflected in a Memorandum of Agreement that specifies the duties to be performed by the technical representative. In these cases, technical representatives shall not perform contract administration duties as outlined in **FAR 42.302(a)**.

3.3.6.6 Information Sharing and DoD Oversight; DoD oversight activities (i.e., contract administration offices, contracting offices, technical activities, and program management offices) shall consider all relevant and credible information that might mitigate risks and the need for DoD oversight before designing and applying direct DoD oversight of contractor operations. DoD buying and technical activities shall provide to the Commander, DCMC copies of reviews of contractor operations and other documents assessing or rating contractor performance or operations. The Commander, DCMC shall make information relating to audits, reviews, or ratings of contractor operations, systems, or performance accessible to DoD buying and technical activities.

DCMC Software Contract Administrative Services

Perform surveillance to assess compliance with schedule, cost, and technical performance

FAR 42.302(a):

- (15) Ensure timely notification by the contractor of any anticipated overrun or underrun of the estimated cost under cost-reimbursement contracts
- (31) Perform production support, surveillance, and status reporting, including timely reporting of potential and actual slippages in contract delivery schedules
- (40) Perform engineering surveillance to assess compliance with contractual terms for schedule, cost, and technical performance in the areas of design, development, and production.

DoD 5000.2R:

3.3.6.5 Technical Representatives at Contractor Facilities; PMs shall make maximum use of Defense Contract Management Command (DCMC) personnel at contractor facilities. PMs and DCMC Contract Administration Offices shall jointly develop and approve program support plans for all ACAT I program contracts to ensure agreement on contract oversight needs and perspectives. Assignment of PM technical representatives in a contractor's facility shall occur only as necessary, shall be based on the mutual agreement of the respective PM and the Commander, DCMC, and shall be reflected in a Memorandum of Agreement that specifies the duties to be performed by the technical representative. In these cases, technical representatives shall not perform contract administration duties as outlined in **FAR 42.302(a)**.

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DCMC Software Contract Administrative Services

• On Site Government Assistance

FAR 42.302(a):

- (32) Perform preaward surveys
- (43) Report to the contracting office any inadequacies noted in specifications.
- (44) Perform engineering analyses of contractor cost proposals.
- (45) Review and analyze contractor-proposed engineering and design studies and submit comments and recommendations to the contracting office, as required.
- (46) Review engineering change proposals for proper classification, and when required, for need, technical adequacy of design, producibility, and impact on quality, reliability, schedule, and cost; submit comments to the contracting office.
- (47) Assist in evaluating and make recommendations for acceptance or rejection of waivers and deviations.
- (67) Support the program, product, and project offices regarding program reviews, program status, program performance and actual or anticipated program problems.

DoD 5000.2R:

3.3.6.5 Technical Representatives at Contractor Facilities: PMs shall make maximum use of Defense Contract Management Command (DCMC) personnel at contractor facilities. PMs and DCMC Contract Administration Offices shall jointly develop and approve program support plans for all ACAT I program contracts to ensure agreement on contract oversight needs and perspectives. Assignment of PM technical representatives in a contractor's facility shall occur only as necessary, shall be based on the mutual agreement of the respective PM and the Commander, DCMC, and shall be reflected in a Memorandum of Agreement that specifies the duties to be performed by the technical representative. In these cases, technical representatives shall not perform contract administration duties as outlined in **FAR 42.302(a)**.

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FAR Part 42.302(a)

- (15) Ensure timely notification by the contractor of any anticipated overrun or underrun of the estimated cost under cost-reimbursement contracts
- (31) Perform production support, surveillance, and status reporting, including timely reporting of potential and actual slippages in contract delivery schedules
- (32) Perform preaward surveys
- (40) Perform engineering surveillance to assess compliance with contractual terms for schedule, cost, and technical performance in the areas of design, development, and production.
- (41) Evaluate for adequacy and perform surveillance of contractor engineering efforts and management systems that relate to design, development, production, engineering changes, subcontractors, tests, management of engineering resources, reliability and maintainability, data control systems, configuration management, and independent research and development.
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